

Staff Council Meeting Minutes

DATE: 11/14/2023

LOCATION: Email

ATTENDING: Kristie Avery, Susan Gleason, Madie Westmoreland, Jodi Pompa, Debra Grider, Joe Sloan

ABSENT: Deanna Harding, Jennifer Carrillo, Maleny Gomez, Amber Galvan, Jennifer Davis, Joni Millican, KaDeidre Bell

(Because there wasn't a quorum at the regularly scheduled meeting, we held the meeting via email.)

AGENDA ITEMS

1. Previous meeting minutes need to be approved. We'll need a motion to approve, a second and then a total vote yes or no. Joe made a motion to approve the October meeting minutes. Jodi 2nd the motion.
2. Staff Council President nominations/election: Venus has stepped down as Staff Council president (thank you Venus for all you did for the staff and for us!!!) so we will need to elect a president. Send me your nomination and I will create a Microsoft form/poll with the names of those nominated for you to vote.
3. Staff Council member vacancies: we currently have the following openings:
 - a. Group 1 (Executive/Administrative/Managerial): 0 but one member will be left on the council at the end of this year
 - b. Group 3 (Professional/Non-Faculty): 0 but will have 3 rolling off at the end of this year
 - c. Group 4 -7 (Secretarial/Clerical; Technical/Paraprofessional; Security/Service/Maintenance): 2

If you know of anyone in Groups 4-7, talk to them about serving on Staff Council and let us know what they decide. Potential members must be full-time and have been working here for 6 months or more to serve.

4. Eagle Pantry Food Drive: This is scheduled for Nov. 22nd from 8a-12p. The pantry items are listed on the flyer (attached) as these are what the pantry needs most. The grand prize will be an off-campus lunch paid for by Staff Council for the winning team.
5. Christmas decorating, Dec. 1st: SSC will be helping us with getting the tree into and up in the UC lobby on Nov. 30th. The campus will be invited to help decorate the tree on Dec. 1st from 10a-12p. Typically there's cocoa and cookies at the event. Mandy checked with Ross/Chartwell's about doing the drinks and was quoted \$5 per person. To save some money (and not knowing how many to plan for), Staff Council will provide the goodies (Madie and Mandy volunteered to

make cookies and Debra volunteered to make fudge – anyone else is welcome to bring goodies). We will make the cocoa and apple cider (??) and will ask some of the local coffee shops about possibly donating the cocoa.

6. Madie explained the cancellation of the Eagle Family Fun Day – it wasn't possible to get the food trucks on campus due to insurance and such and we wanted to focus on the food drive. She mentioned tying this event into the yearly family day in the spring and even opening this up to not only faculty and staff but current students and high school seniors like other universities do.
7. A suggestion box item was brought up as a concern: currently, the employee scholarship process is only 5 years or 10 semesters. Some employees' degree plans, especially those who are going part-time, extend past this time. The suggestion was to talk to Dr. Alexander about an appeals process or possibly removing the time limit requirement. Madie said she would talk to Mike Fuller to get his take on it and then if needed talk to the president about it.

Addendum: Since the next meeting is scheduled during the Faculty/Staff Holiday Luncheon, the next meeting will be held on December 5th at 11a in SCIT 102.

NEXT MEETING: 12/5/2023 in SCIT 102

Submitted by: Kristie Avery